



**DRAFT – PENDING FINAL APPROVAL  
FROM THE NEW JERSEY DEPARTMENT OF  
EDUCATION AND RUTGERS UNIVERSITY.**

**NON-DEGREE ADVANCED LICENSURE IN  
ENGLISH AS A SECOND LANGUAGE TEACHING**

**Leading to NJ English as a Second Language Certification**

Revised Summer 2024 - For students admitted for Fall 2025 or later

- I. PROGRAM DESCRIPTION:** The Non-degree Advanced Licensure in English as a Second Language Teaching program offered at the GSE provides candidates with a foundational understanding of English language learning in K-12 settings; English language instruction and assessment strategies; and the relationships between language and culture in multilingual and diverse communities. The program can be completed online and is designed for individuals who already possess a New Jersey Standard Teaching Certificate or Certificate of Eligibility with Advanced Standing (CEAS) in any other instructional area.

Candidates holding a New Jersey Certificate of Eligibility (CE) must complete their 15-credit program and an alternate route program before being recommended for the ESL endorsement. Candidates will be recommended for the ESL endorsement upon completion of the 5 courses within the 15-credit program. All 15 credits in the endorsement program can be completed online at Rutgers University. No transfer credits will be accepted. After completing all required courses in the program, graduates should apply for and will be endorsed by the GSE to receive certification in ESL Education from the NJ Department of Education.

Students admitted to this non-degree program may apply to the Ed.M. in Language Education with Endorsement in ESL program prior to completing 12 credits and, upon acceptance, may complete both the certificate and the Master's degree. Acceptance/Enrollment in the Non-degree Advanced Licensure in English as a Second Language Teaching does not guarantee acceptance to the Master's program.

This program does not lead to a degree or initial teacher certification. Applicants interested in obtaining their initial teaching certification should apply to the Ed.M. certification program in English as a Second Language rather than this program.

- II. APPLICATION DEADLINES:** No applications can be admitted less than two weeks before the beginning of the semester in which the program would be started. Applications must be submitted and completed at least two weeks before the beginning of the semester.
- III. APPLICATION REQUIREMENTS:** To be considered for admission to the program, applicants must provide all of the following:
1. A statement of program intent
  2. An electronic copy of a New Jersey Standard Instructional Certificate or a Certificate of Eligibility with Advanced Standing (CEAS). Applicants who hold a Certificate of Eligibility (CE) must provide a letter of employment from their school district and proof of enrollment in an alternate route educator preparation program.
  3. Undergraduate transcripts
  4. Passing scores on the Oral Proficiency Interview and a Written Proficiency Test in English.  
(Any test scores submitted must be less than five years old. Scores must be official, not self-reported.)

Only complete applications will be reviewed.

#### IV. HOW TO APPLY:

**Current Rutgers University Students:** All applicants who are **currently** enrolled in a graduate-level program at Rutgers University and wish to begin the endorsement program while continuing their current program should contact the GSE Office of Student and Academic Services (OSAS) at [academic.services@gse.rutgers.edu](mailto:academic.services@gse.rutgers.edu).

**Non-Rutgers University Students:** Applicants who are **not currently** enrolled in a program at Rutgers University apply online at the Graduate Admissions website: <http://gradstudy.rutgers.edu/>

1. Click on "Create Account or Login" and follow the instructions given.
2. Under "Start an application today!", click **Apply Now**  
[Application Selection](#)
3. For "Level of Application", select **Graduate**
4. For "Applicant Type", select **Certificate**
5. Continue filling out the application, following the on-screen instructions.  
[Program of Study](#)
6. Under "Program Information", make sure **Certificate** is selected for "Applicant Type"
7. For "Area of Study", select **Education**
8. For "Location/Instructional Method", select **New Brunswick**
9. For "Program Selection", select **Education - English as a Second Language Certification (Endorsement) New Brunswick**
10. Complete the rest of the application by providing the requested information.
11. Supporting materials should be submitted online. Materials that must be mailed should be addressed to:  
Office of Graduate and Professional Admissions, Rutgers, The State University of New Jersey, Proctor Hall, Suite 308, 65 Davidson Road, Piscataway, NJ 08854, U.S.A.
12. Enter payment information for the non-refundable application fee.
13. Submit your application.

Applicants are responsible for reviewing and confirming that they meet program requirements **before** the application is submitted. Rutgers Graduate School of Education **WILL NOT** refund the application fee if an applicant is not accepted.

When the entire application process is complete, students simply register for the courses in the program as described on the program handouts and on the GSE website [gse.rutgers.edu](http://gse.rutgers.edu). The student is responsible for enrolling in all required courses through Rutgers University. **No program requirements may be met at any other institution.** Students are expected to maintain a "B" or better average as a non-degree student. Accepted students will have 5 years to complete the program.

After completing all required courses in the program, students should contact the Office of Academic Services at the GSE to notify them and secure an application for the state endorsement. GSE personnel will then forward the completed application to Trenton along with a recommendation that the certification be awarded.

**V. PROFESSIONAL EDUCATION REQUIREMENTS:**

*Students who are pursuing a master's degree with initial certification while also working towards this endorsement program must register for on-campus sections of all required GSE courses (excluding 05:300:350) unless otherwise approved by GSE program faculty.*

	Course Number	Course Name	Credits
			Grad Total
Theoretical Foundations of Language Development	15:253:520 <b>or</b> 05:300:430	Principles of Language Learning: Second and World Language Acquisition	3
Language and Linguistics	15:253:530 <b>or</b> 05:300:434	Foundations of Language <sup>1</sup>	3
Culturally Sustaining Language Pedagogy and Practice	15:253:510	Language Learning in Content Areas <sup>2</sup>	3
	15:253:539	Methods for Teaching and Assessing English Language Learners <sup>3</sup>	3
Historical and Cultural Backgrounds of Emerging Bilinguals	15:253:523 <b>or</b> 05:300:433	Language and Culture <sup>4</sup>	3
<b>Total Credits</b>			<b>15</b>

<sup>1</sup> Students who have successfully taken 15:299:535 as part of a 5-year or post-baccalaureate initial certification program at the GSE may substitute those courses for 05:300:434/15:253:530.

<sup>2</sup> Students who have successfully taken both 15:253:512 or 15:253:513 as part of a 5-year or post-baccalaureate initial certification program at the GSE may substitute those courses for 15:253:510.

<sup>3</sup> This course has a clinical assignment requiring participation (observation) in a school setting. Accommodations for students who are not currently in classrooms are determined by the course instructor.

<sup>4</sup> Students who have successfully taken 15:253:522 as part of a 5-year or post-baccalaureate initial certification program at the GSE may substitute those courses for 15:253:523.

**VI. HIB TRAINING:** All candidates for certification must complete pre-service training in the prevention of harassment, intimidation, and bullying (HIB).