



## ED.D. PLUS NEW JERSEY PRINCIPAL/SCHOOL ADMINISTRATOR CERTIFICATION

- I. **PROGRAM DESCRIPTION:** The Ed.D. Plus pathway allows students to combine the EdD in PK-12 Educational Leadership and New Jersey Principal Certification with an option to continue on to receive the New Jersey School Administrator Certification.

**The PK-12 Educational Leadership** EdD concentration helps educational leaders—including school-level, district-level, and teacher leaders—develop the knowledge, skills, and dispositions to act as equity-oriented change agents in their schools and communities. Students will be challenged to understand and use research effectively to address problems of practice, and to use data to lead and support others in various improvement efforts focused on equitable teaching and learning. Current and aspiring classroom, school, and district PK-12 educators are encouraged to apply for admission into this concentration option.

**The New Jersey Principal Endorsement Program** leads to New Jersey Department of Education certification as a principal within an elementary or secondary school setting. This 32-credit endorsement program is available only to individuals who hold a New Jersey Standard Instructional Certificate or Educational Services Certificate, or its out-of-state equivalent. Five years of full-time teaching experience is also required. All 32 credits in the endorsement program must be completed at Rutgers University. No transfer credits will be accepted. This endorsement includes 2 credits/300 hours of site-based internship.

**The New Jersey School Administrator Certification** requires an additional 1 credit and 150 hours of site-based internship. Graduates of this program are eligible to serve as New Jersey school district superintendent.

II. **APPLICATION DEADLINES:**

Summer admission – January 15 deadline

III. **APPLICATION REQUIREMENTS:** To be considered for admission to the program, applicants must provide the following before the deadline:

1. Electronic copy of a New Jersey Standard Instructional Certificate.
2. Verification from the applicant's current or previous supervisor or HR department, on school district letterhead, certifying the completion of five years of successful, full-time employment under a New Jersey Instructional Certificate.
3. Personal statement
4. Current Resume or Curriculum Vitae (CV)
5. Academic writing sample
6. Undergraduate and graduate transcripts
7. (Optional) 1-2 letters of recommendation

Applicants must have a master's degree from an accredited college or university.

IV. **HOW TO APPLY:** Applications are submitted online at the Graduate Admissions website:

<http://gradstudy.rutgers.edu/>

1. Click on "Create Account or Login" and follow the instructions given.
2. Under "Start an application today!", click **Apply Now**  
[Application Selection](#)
3. For "Level of Application", select **Graduate**
4. For "Applicant Type", select **Degree**
5. Continue filling out the application, following the on-screen instructions.  
[Program of Study](#)

6. Under "Program Information", make sure **Degree** is selected for "Applicant Type"
7. For "Degree Type", select **Doctoral's (e.g. PhD, EdD, DNP)**
8. For "Area of Study", select **Education**
9. For "Location/Instructional Method", select **New Brunswick**
10. For "Program Selection", select **Education - Educational Leadership (EDD) New Brunswick**
11. Complete the rest of the application by providing the requested information.
12. Enter payment information for the non-refundable application fee.
13. Submit your application.
14. Once you have been admitted to the EdD in Ed Leadership program, contact the EdD K-12 Ed Leadership concentration coordinator [melinda.mangin@gse.rutgers.edu](mailto:melinda.mangin@gse.rutgers.edu) and the GSE Office of Student and Academic Services (OSAS) at [academic.services@gse.rutgers.edu](mailto:academic.services@gse.rutgers.edu) and let them know your intention to participate in the EdD Plus Principal Certification pathway so that they can guide you through the steps to simultaneously enroll in the principal/superintendent endorsement program.

**V. PROFESSIONAL EDUCATION REQUIREMENTS:** The Ed.D. Plus program is comprised of three interrelated program components- the core EdD classes, the principal endorsement, and a dissertation/capstone experience.

**Part I: Core EdD Classes (18 credits)**

Course Number	Course Name	Credits
15:255:612	Leadership: Change Process	3
15:255:615	Social Contexts I: Sociocultural Foundations of Education	3
15:255:617	Social Contexts II: History of Educational Reform	3
15:255:606	Key Principles of Learning – Learners and Learning	3
15:255:603	Inquiry I	3
15:255:602	Inquiry II	3
<b>Total Credits</b>		<b>18</b>

**Part II: Principal/School Administrator Certification (33 credits)**

**I. COURSEWORK**

Course Number	Course Name	Credits
15:230:501	Leadership in Diverse Society	3
15:230:505	School-Community Relations: The Politics of Education	3
15:230:507	Education Law	3
15:230:512	Administration and Supervision of Elementary and Secondary School	3
15:230:514	Personnel Administration	3
15:230:520	Public School Finance	3
15:230:521	Supervision of Instruction	3
15:230:615	Assessment/Data/Problem Solving	3
15:230:530	Internship in Educational Administration I* [Field Experience]	1
15:230:531	Internship in Educational Administration II* [Field Experience]	1
[15:230:532]	[Internship in Educational Administration III* [Field Experience for NJ School Administrator (superintendent)]]	[1]
15:267:622	Teacher Leadership: Theory and Practice	3
15:230:624	Leading for Instructional Equity	3
<b>Total Credits</b>		<b>32 [33]</b>

**II. SCHOOL LEADERSHIP SERIES TESTS:**

To be certified as a principal in New Jersey, students must pass the School Leaders Licensure

Assessment. For more information on the SLLA, see <http://www.ets.org/Media/Tests/SLS/pdf/1011.pdf>. For more information on state principal certification requirements, see <http://www.state.nj.us/education/educators/license/sl/>.

To be certified as a School Administrator in New Jersey, students must pass the School Superintendents Assessment. For more information on the SSA, see <https://www.ets.org/sls/resources/ssa-test-prep.html>. For more information on the state School Administrator certification requirements, see <https://www.nj.gov/education/certification/leaders/>.

**III. HIB TRAINING:** All candidates for certification must complete pre-service training in the prevention of harassment, intimidation, and bullying (HIB)

**Part III: The Capstone/Dissertation (24 credits)**

The Ed.D. Plus Program culminates with a yearlong dissertation experience. The dissertation requires students to identify and investigate a problem of practice systematically using current literature, and inquiry methodology. Students are to write a final report that is presented publically that may include a conference presentation, journal article or book chapter, or presentation to a local community. Students will have the option of working on their dissertation projects individually or in groups organized around key topics of interest. Students may also choose to pursue more traditional dissertations.

**VI. TYPICAL SCHEDULE:** Most students will complete the program in four and half years following a schedule similar to the one below.

	Course Number	Course Name	Credits	
Summer 0	15:230:512	Administration and Supervision of Elementary and Secondary School	3	6
	15:230:521	Supervision of Instruction	3	
Fall 0	15:230:501	Leadership in Diverse Society	3	6
	15:230:520	Public School Finance	3	
Spring 0	15:230:514	Personnel Administration	3	6
	15:230:507	Education Law	3	
Summer 1	15:255:615	Social Contexts I: Sociocultural Foundations of Education	3	6
	15:255:606	Key Principles of Learning – Learners and Learning	3	
Fall 1	15:255:603	Inquiry I	3	6
	15:230:624/ 16:507:510	Leading for Instructional Equity (PK-12)	3	
Spring 1	15:255:602	Inquiry II	3	6
	15:230:505	School-Community Relations: The Politics of Education	3	
Summer 2	15:255:612	Leadership: Change Process	3	6
	15:255:617	Social Contexts II: History of Educational Reform	3	
Fall 2	15:230:615	Assessment/Data/Problem Solving	3	4
	15:230:530	Internship in Educational Administration I [Field experience]	1	
Spring 2	15:267:622	Teacher Leadership Theory and Practice	3	4
	15:230:531	Internship in Educational Administration II [Field experience]	1	
Summer 3		Dissertation: Proposal	6	6
Fall 3		Dissertation: Data Collection	6	7
		[Internship in Educational Administration III—Field experience]	[1]	
Spring 3		Dissertation: Writing and Analysis	6	6
Summer 4		Dissertation: Writing and Analysis	6	6
			<b>Total Credits</b>	74 [75]