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If you do not have a computer, you will find Rutgers computer lab locations on page 20 of this handout.

How do I know which courses to take?

- All students should consult with their advisor regarding course requirements. Students can also review program requirements at: https://gse.rutgers.edu/academic-programs

How do I know who my advisor is?

- Your advisor is listed on the Certificate of Admission letter you received in the mail from Graduate Admissions.

Where can I find my advisor’s contact information?

- Go to: http://gse.rutgers.edu/faculty-and-research/faculty-directory

I’m having trouble finding/contacting my advisor, what should I do?

- Contact your Office of Student and Academic Services representative (listed in the email this guide came with), or email OSAS at: academic.services@gse.rutgers.edu.
How do I register for courses?

- First you need to obtain a Net ID.

How do I get a Net ID?

- Go to: https://netid.rutgers.edu/index.htm
- Click on “NetID Activation.”

Fill out the online form with the appropriate information, then click ‘Continue.’ Follow the instructions until finished.
I have a Net ID, now how do I register for courses?

- Go to: https://sims.rutgers.edu/webreg/
- Find the appropriate course and section and register.
- Select the appropriate semester and use the Course Lookup and Manage Registration tabs to register.
- If the course you wish to register for requires a special permission number contact your department administrator or the Office of Student and Academic Services for more information.
I want to plan for next semester, how do I view available courses?

- Go to: [http://sis.rutgers.edu/soc/](http://sis.rutgers.edu/soc/) and follow steps below to view all GSE offered courses.

![Choose a term, location and level of study to get started...](image)

**Select term**

**Select location**

If you are looking for courses beginning with 05, select “Undergraduate”.

If you are looking for courses beginning with 15, select “Graduate”.

If you’re not sure, select both.
You can use a keyword to search. For example, "education".
**05:300:200 Introduction to Education** is shown as an example:

Click to expand the course of interest and see the list of sections, locations, and availability.

<table>
<thead>
<tr>
<th>SEC</th>
<th>INDEX</th>
<th>MEETING TIMES / LOCATIONS</th>
<th>EXAM</th>
<th>INSTRUCTORS</th>
<th>BOOKS</th>
<th>REGISTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>CLOSED</td>
<td>9:50 AM - 12:50 PM (CAC MH-A2)</td>
<td>C</td>
<td>BAKER, BRUCE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>CLOSED</td>
<td>11:30 AM - 12:50 PM (CAC ED-025A)</td>
<td>C</td>
<td>O’CONNOR, MOLLY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>03</td>
<td>CLOSED</td>
<td>2:50 PM - 4:10 PM (CAC ED-025A)</td>
<td>C</td>
<td>ROSCIGNO, ROBIN</td>
<td></td>
<td></td>
</tr>
<tr>
<td>04</td>
<td>OPEN</td>
<td>4:30 PM - 7:30 PM (CAC AB-1100)</td>
<td>C</td>
<td>SARGENT, TANJA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05</td>
<td>OPEN</td>
<td>9:50 AM - 12:50 PM (CAC ED-025A)</td>
<td>C</td>
<td>HE, SIONG</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06</td>
<td>OPEN</td>
<td>1:10 PM - 3:20 PM (CAC ED-026A)</td>
<td>C</td>
<td>JUNOONTA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>07</td>
<td>CLOSED</td>
<td>9:50 AM - 12:50 PM (CAC ED-025A)</td>
<td>C</td>
<td>MCION, ROBIN</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Red sections are closed.

Green sections are open.
Where can I find the registration deadlines/schedules and the academic calendar for the start/end of semester, holidays, and exams?

- Go to: http://nbregistrar.rutgers.edu/grad/index.htm

Where can I study and/or research on campus?

- Rutgers Libraries: http://www.libraries.rutgers.edu/
How do I know if courses are running in inclement weather?

- Go to: [http://newbrunswick.rutgers.edu/about/operating-status](http://newbrunswick.rutgers.edu/about/operating-status)

How do I view my grades?

- Go to: [https://sis.rutgers.edu/tags/](https://sis.rutgers.edu/tags/)
- Login with your Net ID and password.
How do I pay my term bill?

- Term bills MUST be paid online.
- To find detailed information and instructions go to: http://studentabc.rutgers.edu/student-account

Is financial aid available?

- Yes. For more information go to: https://studentaid.rutgers.edu/

How do I proceed if I am a Tuition Waiver student?

- Contact the New Brunswick Registrar: http://nb registrar.rutgers.edu

Does the GSE offer scholarships and fellowships?

- Yes, please take a look at the information provided at the following link: http://gse.rutgers.edu/academic-programs/fellowships-assistantship-and-scholarships
How do I find the location of specific University buildings?

- Go to: http://rumaps.rutgers.edu/

Where do I find a bus/shuttle?

Go to: http://rudots.rutgers.edu/campusbuses.shtml
How do I obtain a parking pass?

- Go to: [http://rudots.rutgers.edu/studentpark.shtml](http://rudots.rutgers.edu/studentpark.shtml)
- Scroll down to “Start online student permit registration process here.”
- Log in with your NetID and password.
- You can also apply via mail using the form found at: [http://rudots.rutgers.edu/DOTS_files/Vehicle_Registration_Form.pdf](http://rudots.rutgers.edu/DOTS_files/Vehicle_Registration_Form.pdf) or in person at the Department of Transportation Services Public Safety Building 55 Commercial Avenue New Brunswick, NJ 08901.

Where does my parking pass permit me to park on campus?

- Go to: [http://rudots.rutgers.edu/parkinglots.shtml](http://rudots.rutgers.edu/parkinglots.shtml), scroll down to the bottom of the page:

![Select parking zone that applies to your permit.](image)

- If you are unsure which lots correspond to your permit call 848-932-7744 and ask an RU Transportation official.

Is there public transportation near campus?

- Yes there are trains, buses and cabs.
- For more information visit: [http://parktran.rutgers.edu/publictrans.shtml](http://parktran.rutgers.edu/publictrans.shtml)
How do I get an ID card?

- ID cards can ONLY be obtained IN PERSON at any RU Connection office.
- For more information go to: [http://pst.rutgers.edu/locations.php](http://pst.rutgers.edu/locations.php)

### New Brunswick Campus Locations

**Administrative Service Building (ASB) II**

57 US Highway 1  
New Brunswick, NJ 08901-0554  
Phone: (609) 932-3202

**Regular Hours:**  
Monday - Friday: 8 AM - 4:45 PM  

*LHotel area only accept cash payments.*

*View Map*

**Busch Post Office (RBHS Students only)**

Busch Student Center  
604 Bartholomew Road  
Piscataway, NJ 08854

**Regular Hours:**  
Monday - Friday: 9:30 AM - 5:00 PM

*View Map*

**Busch Campus Housing Office (Student cards only)**

55 Bevier Rd  
Piscataway, NJ 08854  
Phone: (648) 445-2561

**Regular Hours:**  
Monday - Friday: 8:30 AM - 5 PM

*View Map*

**Cook/Douglass Housing Office (Student cards only)**

PAL (Postal, Administration & Laundry)  
Building 45 Biel Road West New Brunswick, NJ 08901  
Phone: (648) 932-9363

**Regular Hours:**  
Monday - Friday: 8:30 AM - 5 PM

*View Map*

**Livingston Campus Housing Office (Student cards only)**

Lynton Tower North  
70 Joyce Gilmer Avenue  
Piscataway, NJ 08854  
Phone: (648) 445-4086

**Regular Hours:**  
Monday - Friday: 8:30 AM - 5 PM

*View Map*

**College Avenue Campus (Student cards only)**

RU Express and Board Plan Office  
Records Hall Rm 102  
620 George Street  
New Brunswick, NJ 08901  
Phone: (648) 932-8041

**Regular Hours:**  
Monday - Friday: 8:00 AM - 5:00 PM

*View Map*
How do I get a Rutgers email account?

- It is assigned automatically when you receive your Net ID.
- For more information go to: https://netid.rutgers.edu/

Where can I get something to eat or just relax while on campus?

- For dining hall locations and other s, go to: http://food.rutgers.edu/
- To find the student centers, go to: http://getinvolved.rutgers.edu/centers/

Where can I get something to eat off-campus?

- Go to: http://newbrunswick.rutgers.edu/visit/lodging-and-dining, then scroll down to “Restaurants and Eateries.”

Where do I find meal plan information?

- Go to: http://food.rutgers.edu/new-brunswick/

Where are Rutgers University Bookstores? Can I buy my books online?

- See information at: https://rutgers.bncollege.com/

![Rutgers University Official Bookstore](image_url)
• For another option see Digital Content (digital, downloadable versions of physical textbooks):

![Digital Content](image1)

Fill out the appropriate fields, then click “Find Materials”.
(300:200 Introduction to Education is shown as an example)
Where are the gyms/recreation centers?

Go to [http://www1.recreation.rutgers.edu/](http://www1.recreation.rutgers.edu/)

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Are there GSE student organizations?

- Student Affairs Committee: [http://gse.rutgers.edu/content/student-affairs-committee-g-sac/](http://gse.rutgers.edu/content/student-affairs-committee-g-sac/)

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Is there a graduate student organization at Rutgers?

- Check out the Graduate Student Association at [http://gsa.rutgers.edu/](http://gsa.rutgers.edu/)
Is there an office of Veterans Services at Rutgers?

- Check out Veterans Services at http://veterans.rutgers.edu/

Are there campus activities available for graduate students?

- Visit the Rutgers Student Life website at http://getinvolved.rutgers.edu/
- For intramural and club sports visit: http://http://newbrunswick.rutgers.edu/athletics/athletics
- Arts and cultural information can be found at http://newbrunswick.rutgers.edu/campus-life/arts-culture
- Recreation classes can be searched for at http://www1.recreation.rutgers.edu/
- Explore the on-campus and off-campus attractions that Rutgers offers http://newbrunswick.rutgers.edu/visit/visit-rutgers
- For other graduate opportunities visit http://newbrunswick.rutgers.edu/research/graduate-research

What do I do if I am uncomfortable walking around at night alone?

- Go to http://publicsafety.rutgers.edu/rudp/escorts.php for campus escort information.

Public Safety Escorts

Rutgers University Police Department (RUPD) provides escorts to students, faculty, and staff upon request. The escorts, primarily walking, provide our community with personalized service to their vehicles, campus residence, or the University’s mass transit system. To view mass transit hours please visit the Rutgers Department of Transportation.

**TO REQUEST AN ESCORT**

Call the RUPD

- Call 731-932-7211 or use a campus emergency phone (blue light)
- The RUPD Communication and Dispatch Center will send a public safety representative to escort you
- Escorts may not be “reserved” in advance

Text the RUPD

RUPD now offers text messaging services for non-emergency requests. To learn more visit the Text to RUPD webpage.

**KNIGHT MOVER SHUTTLE SERVICE (NEW BRUNSWICK ONLY)**

- The University also provides the “Knight Mover Shuttle” individualized transportation service during non mass transit hours. To request the Knight Mover Shuttle service call 732-932-RIDE (7433).
- View the Knight Mover Shuttle PSA video.

**Contact Information**

For an Emergency
(Police, Fire, Medical)
Dial 9-1-1

Emergency Numbers From a University Phone
Obtain as outside line, then dial 9-1-1

Non-Emergency Numbers:
Rutgers University-Camden
856-225-6111
Biomedical and Health Sciences at Newark
973-972-4491
Rutgers University-Newark
973-353-5111
Rutgers University-New Brunswick
732-932-7211

Text to RUPD
You can text non-emergency service requests to the RUPD.

Where is the university police station located?

- Rutgers Police Department, Public Safety Building, 55 Commercial Avenue, New Brunswick, NJ 08901, http://publicsafety.rutgers.edu/rudp/
What are the immunization requirements?

- **Pre-Entrance Immunizations**: All Rutgers University students are required to submit Pre-Entrance Immunizations. For information on required immunizations, please see [http://health.rutgers.edu/who-are-you/incoming-students/pre-entrance-immunizations/](http://health.rutgers.edu/who-are-you/incoming-students/pre-entrance-immunizations/)

- More information can be found online, here: [http://rhsmedical.rutgers.edu/services/immunizations](http://rhsmedical.rutgers.edu/services/immunizations)

Where are the health clinics/university doctor’s offices located?

- Go to [http://rhsmedical.rutgers.edu/locations](http://rhsmedical.rutgers.edu/locations)

Where are the local hospitals located?

- St. Peter's University Hospital: 254 Easton Ave, New Brunswick
- Robert Wood Johnson Hospital: 1 Robert Wood Johnson Place, New Brunswick

Where can I find information about counseling services?

- Go to [http://rhscaps.rutgers.edu/services/counseling](http://rhscaps.rutgers.edu/services/counseling)
Where are the computer labs?

- Go to https://oit-nb.rutgers.edu/

Where do I log in to Sakai?

- Go to https://sakai.rutgers.edu

Where do I log in to Canvas?

- Go to https://canvas.rutgers.edu

Are the GSE policies online?

- Yes, go to http://catalogs.rutgers.edu/generated/gse_current/pg28.html
Other important sites:

**Graduate School of Education:**
http://gse.rutgers.edu/

  - Ed.M. programs
    http://gse.rutgers.edu/academic-programs/edm-programs

  - Ed.D. programs
    http://gse.rutgers.edu/edd

  - Ed.D. Student Handbook
    The Ed.D. Student Handbook is available on SAKAI to students admitted to the program. Log in to SAKAI here: https://sakai.rutgers.edu/portal

  - Ph.D. programs
    http://gse.rutgers.edu/academic-programs/phd-programs

  - Ph.D. Student Handbook
    https://tinyurl.com/gse-phd-hbook

**Office of Student and Academic Services:**
http://gse.rutgers.edu/about/administrative-services/academic-services

**Rutgers University:**
http://www.rutgers.edu/

**Rutgers Current Student Information:**
http://newbrunswick.rutgers.edu/information/information-current-students