NON-DEGREE ENDORSEMENT PROGRAM IN PRESCHOOL - GRADE 3
Leading to NJ P-3 Certification

I. PROGRAM DESCRIPTION

This 15-credit endorsement in Preschool-Grade 3 is available to individuals who hold a Standard Instructional Certificate of Eligibility with Advanced Standing (CEAS) in the state of New Jersey. Students may complete the program in conjunction with the Ed.M. in Learning, Cognition & Development in the Department of Educational Psychology or with the Ed.M. in Early Childhood/Elementary Education in the Department of Learning and Teaching. In addition, non-degree-seeking students may complete the program on a non-matriculated basis (see below for more information about this option).

The program has three goals: (1) to prepare early childhood professionals to work in diverse settings with an understanding of the contexts in which children grow and develop; (2) to prepare teachers who are knowledgeable about children’s learning and their physical, cognitive, social and emotional development; and (3) to foster an understanding of a variety of ways in which early childhood programs can be delivered to support the foundations of discipline-based knowledge in literacy, mathematics, science, and art.

II. ADMISSIONS REQUIREMENTS

- A photocopy of a New Jersey Standard Instructional Certificate or a Certificate of Eligibility with Advanced Standing (CEAS).
- Official academic transcripts of all undergraduate and graduate studies. Applicants are not usually admitted with a GPA of less than 2.75 in their most recent degree.

III. APPLICATION AND ADMINISTRATIVE INFORMATION

All Applicants who are not currently in a Graduate/Non-degree program or have an active RU ID # will need to complete a Graduate Study application online through http://gradstudy.rutgers.edu.

Applicants are responsible for reviewing and confirming that they meet program requirements before the application is submitted. Rutgers Graduate School of Education WILL NOT refund the application fee if an applicant is not accepted.

To Apply:
2. Click on Apply Now and follow the instructions given.
3. Choose "Non-Degree Application", for Application Type
4. For Program Name choose "Professional Credit Programs" from the drop down menu.
5. Under GSE Professional Credit Program 150002 choose the semester in which you wish to participate.
6. For Enrollment Year, select the corresponding year for the semester in which you wish to participate.
7. Select "No" for Full Time Study
8. Under Concentration, choose your desired certification/endorsement
9. Supporting materials must be submitted online or mailed to the Graduate Admissions office at Office of Graduate and Professional Admissions (New Brunswick), Rutgers, The State University of New Jersey, 56 College Ave, New Brunswick, NJ 08901-8530:
   - Undergraduate and Graduate transcripts (Official copies must be mailed (still sealed) or submitted electronically directly from the institution)
- Letter of recommendation/experience
- Copy of the Standard or CEAS certificate (Please upload in the resume field if submitting digital copy)

10. Enter payment information for the non-refundable application fee.
11. Submit your application and authorize payment for the non-refundable application fee.

When the entire application process is complete, students simply register for the courses in the program as described on the program handouts and on the GSE website. It is the responsibility of the student to enroll in all of the required courses through Rutgers University. **No program requirements may be met at any other institution.** Students are expected to maintain a “B” or better average as a non-degree student in the Preschool-Grade 3 Endorsement Program. Accepted students will have 5 years to complete the program.

After completing all of the required courses in the program, students should contact the Office of Academic Services at the GSE to notify them and to secure an application for the state endorsement. GSE personnel will then forward the completed application to Trenton along with a recommendation that the certification be awarded.

### IV. PROFESSIONAL EDUCATION PROGRAM REQUIREMENTS

<table>
<thead>
<tr>
<th>Course #</th>
<th>Title of Course</th>
<th>Graduate Credits</th>
</tr>
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<tbody>
<tr>
<td>15:299:514</td>
<td>Literacy Development in the Early Years¹</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>05:300:494</td>
<td>Literacy Development in the Early Years¹</td>
<td></td>
</tr>
<tr>
<td>15:251:578</td>
<td>Theories and Practices in Early Education²</td>
<td>3</td>
</tr>
<tr>
<td>or</td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>05:300:412</td>
<td>Learning &amp; Teaching in the Early Childhood Classroom²</td>
<td>3</td>
</tr>
<tr>
<td>15:290:521</td>
<td>Child, Family, and Community: Relationships in Development³</td>
<td>3</td>
</tr>
<tr>
<td>15:290:522</td>
<td>Cognition &amp; Language from Birth to Age Eight: Normal Development &amp; Implications for Risk and Disability⁴</td>
<td>3</td>
</tr>
<tr>
<td>15:255:512</td>
<td>Enhancing Learning &amp; Development for Infants &amp; Young Children⁵</td>
<td>3</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td></td>
<td><strong>15</strong></td>
</tr>
</tbody>
</table>

All courses are 3-credit courses and require various amounts of fieldwork. See specifics below.

¹ 30 hours of fieldwork required; 10, 3-hour school visits.
² Fieldwork required in schools.
³ Fieldwork required.
⁴ 15 hours of fieldwork with children and families and in preschools required.
⁵ 15 hours of fieldwork in preschool settings required.

### V. PORTFOLIO

Students will be participating in an on-line instructional and evaluation system that will archive artifacts from classes to be specified by the faculty. Students must submit artifacts for this on-line portfolio throughout their program as directed by their program faculty. Details of this portfolio are specified in the Student Policy and Procedures Handbook.

### VI. HIB TRAINING

All candidates for teacher certification must complete pre-service training in the prevention of harassment, intimidation, and bullying (HIB).