I. PROGRAM DESCRIPTION: The Ed.M. program for adult and continuing education is designed for individuals working in educational, non-profit, community-based, health care and corporate settings who wish to develop the knowledge and skills for designing, implementing, assessing, and evaluating learning experiences in formal and informal settings for adults.

The 30 credit program is designed to develop conceptual and practical understanding of the adult learner, how to plan classes and programs that are best suited to meet the needs of adult learners, and how to create learning contexts that can encourage sustained learning and productive change in a variety of context in which adults learn.

II. APPLICATION DEADLINES:
- Fall admission - August 15 deadline
- Spring admission - December 15 deadline
- Summer admission - May 15 deadline

III. APPLICATION REQUIREMENTS: To be considered for admission to the program, applicants must provide the following before the deadline:
   1. Personal statement outlining your goals related to obtaining an Ed.M. in Adult and Continuing Education
   2. Three letters of recommendation
   3. Official undergraduate and graduate transcripts
   4. Students with an undergraduate GPA below 3.0 must submit evidence of the potential to successfully complete the program (e.g., GRE scores)
   5. Resume (preferred)

IV. HOW TO APPLY: Applications are submitted online at the Graduate Admissions website: [http://grad.rutgers.edu/](http://grad.rutgers.edu/)
   1. Click on “Apply Now” and follow the instructions given.
   2. Choose “Degree Application”, for Application Type.
   3. For Program Name choose “Education: Adult and Continuing” from the drop down menu.
   4. Across from “Education: Adult and Continuing - Hybrid 15233”, click the link for the semester you want to apply for.
   5. Complete the application by providing the requested information.
   6. Supporting materials must be submitted online or mailed to the Graduate Admissions office at Office of Graduate and Professional Admissions (New Brunswick), Rutgers, The State University of New Jersey, 56 College Avenue, New Brunswick, NJ 08901-8530.
   7. Enter payment information for the non-refundable application fee.
   8. Submit your application and authorize payment for the non-refundable application fee.
V. PROFESSIONAL EDUCATION REQUIREMENTS:

NOTE: AT LEAST ONE COURSE MUST BE TAKEN ON-CAMPUS IN A TRADITIONAL CLASSROOM SETTING

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>15:233:542</td>
<td>Introduction to Adult and Continuing Education</td>
<td>3</td>
</tr>
<tr>
<td>15:233:543</td>
<td>Understanding the Adult Learner</td>
<td>3</td>
</tr>
<tr>
<td>15:233:544</td>
<td>Learning and Teaching for Adults in Global Contexts</td>
<td>3</td>
</tr>
<tr>
<td>38:578:543</td>
<td>Organizational Leadership and Change Management</td>
<td>3</td>
</tr>
<tr>
<td>38:578:544</td>
<td>Creating and Sustaining a Learning Organization</td>
<td>3</td>
</tr>
<tr>
<td>15:233:569</td>
<td>Designing Training for Adults</td>
<td>3</td>
</tr>
</tbody>
</table>

Students may specialize by taking 9 credits in one of the following areas or may take 9 credits of electives with no specialization.

Higher Education
- 15:233:566 Fundamentals of College Teaching
- 15:233:567 College Course Design for Adults
- 15:233:568 Feedback and Assessment in Higher Education

Educational Technology
- 15:255:503 Introduction to Teaching with Digital Tools
- 15:255:504 Web-based Multimedia Design for Educators
- 15:255:506 Developing Digital e-Learning Environments

Adult ESL & Literacy
- 15:233:563 ESL, Low Literacy and the Adult Learner: Mapping the Field
- 15:233:564 Effective Reading and Writing Instruction for Adult Basic Education
- 15:233:565 Effective Reading and Writing Instruction for GED and Developmental College Student

Human Resources Development
- 15:233:560 Foundations of Human Resources Development
- 15:233:561 Career and Workforce Development
- 15:233:562 Human Resources Development: Profession and Practice

Total Credits: 30

* These courses are currently pending faculty approval.

VI. CAPSTONE PROJECT: Students are required to complete a capstone project that demonstrates their ability to plan, design, and implement a significant adult learning opportunity specific to their area of specialty. The capstone will be a part of course assignments in the final two courses of the program.

VII. PROGRAM FACULTY:

Alisa Belzer  Ph.D., University of Pennsylvania
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Research interests: Adult literacy education, professional development, practitioner inquiry, policy

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Research interests: Continuing education, distance learning